



June 27, 2011

**Karen Dial**  
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The Real Estate Consultants  
LB Property Management

**Donald R. Duckworth**  
Executive Director

**Ms. Miranda Paster**  
Office of the City Clerk  
Administrative Services Division  
200 N. Spring Street  
Room #224  
Los Angeles, CA 90012

**Re: Westchester Town Center BID Agreement for Assessment Roll  
Modification Fee**

Dear Ms. Paster:

This letter will acknowledge our agreement that the Westchester Town Center BID will pay any assessment roll modification fee that is incurred with the County of Los Angeles in the event that the BID Renewal Ballot is not successful and late modifications of the BID's assessment roll are required.

We understand that this agreement is required because the City Clerk's Office may submit the proposed 2012 BID Assessment Roll to the County before the Renewal Ballots are certified by the Los Angeles City Council in order to collect those assessments without interruption or additional cost. We also understand that the County's fee for late assessment roll modifications is \$13.00 per parcel.

The WTC BID Board reviewed and approved this letter at their June 23, 2011 meeting.

As we may provide any additional assistance, please contact me.

Sincerely,

**Donald R. Duckworth**  
Executive Director

C: WBIA Board of Directors  
Paul Makowski, Office of the City Clerk  
Rick Scott, Office of the City Clerk